Announcement of Mobility Funding, TU-Nachwuchsring (Funding round „May 2020“)

TU-Nachwuchsring supports and promotes mobility for young researchers at TU Kaiserslautern and is calling for Mobility Funding applications until May 1st, 2020.

(1) What is funded?

We support active participation in scientific conferences, workshops or short research stays at external research institutions and universities. The earliest date for departure is May 15th, 2020.

Applications for a reimbursement of up to a maximum of 80% of the costs can be made for:

- **Travel expenses** *(e.g. travel and flight costs, costs for visas/ rental cars only after justification)*
- **Participation fees** for congresses or conferences to which the **applicant actively contributes** *(e.g. poster or presentation)*. For congresses or conferences without an active contribution, only the travel expenses are covered on a pro rata basis.

No funding is provided for:

- Costs for lodging
- Costs for separately bookable program items *(e.g. evening events, excursions, etc.)*
- Meals and daily allowance

Each applicant may be granted up to € 2,000 annually.
(2) Who is eligible to apply?

Funding is exclusively available for young scientists (PhD students, postdocs, junior group leaders and junior professors) at TU Kaiserslautern.

Mobility funding can be obtained no more than **twice per calendar year**.

Young scientists in departments and programs being officially registered as TU-Nachwuchsring members, as well as postdocs, junior group leaders and junior professors registered as individual member, will preferably be funded. A list of the members of the TU-Nachwuchsring and information on registration can be found here:

https://nachwuchsring.uni-kl.de/en/membership/

First time applicants for Mobility Funding will be funded preferably.

If your application has been rejected at the first attempt, we offer you the opportunity to revise your application and to apply again in the next funding round. The prerequisite is that you are still entitled to apply in the following application round. In the case of a second rejection, your next application for mobility funding has to refer to another conference/research stay, etc.

If the applicants apply for funding from other funding sources, the TU-Nachwuchsring will allocate the difference between the actual costs incurred and the funding amount of the external funding source on a pro-rata basis. Appropriate notices of approval must be submitted to the TU-Nachwuchsring together with the application.

(3) Which deadlines and other requirements must be considered for the submission of applications?

Applications for mobility funding should not be submitted more than 6 ½ months before the start of the journey. Funding cannot be granted retrospectively.

Thus, the following deadlines apply for the "May 2020" call for mobility funding:

- Latest date for submission of applications: 01.05.2020
- Earliest date for the start of the journey: 15.05.2020
- Latest date for the start of the journey: 15.11.2020

Prior to applying to the TU-Nachwuchsring for mobility funding, you should check whether other funding is available to you (e.g. Kongressreisenprogramm of DAAD). If third-party funding opportunities exist, these funds must be used first. In case you still have ongoing applications with other third-party funding sources at the time of application, you must point this out in your application for mobility funding at the TU-Nachwuchsring.
(4) Required documents

To apply for mobility funding, only use the latest version of the application form for mobility funding which can be downloaded from our website.

Other mandatory documents are:

- a short scientific CV (maximum 2 pages)
- a detailed tabular cost plan (maximum 3 A4 pages in total) containing the following annexes:
  - Expenses for train/flight (screenshot of web pages or similar)
  - Detailed information about conference fees (screenshot or similar)
  - Other records, if necessary
- a proof of acceptance of your contribution (If no final decision on acceptance by the organizer has been made at the time of application, the proof can be submitted subsequently. In this case, please mention this in your application.)
- A written confirmation from the chair holder, that...
  - ...the project or the chair/research group lacks the funds to fully cover travel and that this travel is important for the young scientist’s continued development
  - ...that (only for PhD students) the applicant is doing a doctorate at the respective chair and is officially registered as a PhD student at TU Kaiserslautern.
- For conference trips or workshops: the announcement of the conference or workshop (e.g. screenshot of the website).
- For research stays: a letter of invitation from the host research institution

In the interest of other applicants, we ask you to choose economical means of transport (e.g. by early booking, special price, etc.).

Please submit your application electronically (in one pdf-file) to the TU-Nachwuchsring office (Dr. Inga Nissen, mobilitaetsfoerderung@nachwuchsring.uni-kl.de) by May 1st 2020. Complete documents are basic prerequisite for a positive decision. Should particular documents not be available at the time of application for organizational reasons, they can be submitted subsequently if the reasons are explained in the application.

Applications will be assessed by the TU-Nachwuchsring committee, usually within 2-3 weeks. If an application is approved, the applicant will receive a grant letter. She or he must then confirm acceptance of the funding in written form.

The deadline for the next Mobility Funding call is expected to be August 1st, 2020. Information about this can be found about 2 weeks in advance on the website of the TU-Nachwuchsring.